**Debbie ann Mc Millan-Nicholas**

Lp33 Cedar Drive, Homeland Gardens, Chaguanas

(868) 468-1804 or 759-0611(leave message)

email: riannmcmillan@gmail.com

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**Objective**

Position as a Merchandiser or any vacancy that suits my experience.

**Abilities**

12 years of customer service

Excellent written and verbal communication skills, with an eye for detail

Extremely productive in a high volume, high stress, environment

Proficient in the use of any desktops

Highly productive in the use of Office 2013 Professional

Self-starter with a can do attitude

And 2 years of Life Skill Courses

**Employment History**

*2013-2013*

**Cashier/Manager/Replenisher**

Lloyd Supermarket

*2012-2013*

**Security Officer/***pass precept exam 23-2-13*

T.T.S.S

*2011*

**Cook**

KFC

*2010*

**Head Cashier**

EAT IT

*2008-2009*

**Customer Service Manager/ Restaurant & Bar co-owner**

*2006-2008*

**Customer Service Representative/Computer Technician/Co- owner**

Answered inbound calls in support of customer needs. Conveyed in a reassuring

Manner step by step instructions to resolve computer issues. Performed queries in multiple softwares and upgrades.

**Education**

* Siparia Senior Comprehensive School

**Maths, English, Social-Studies, Biology, Chemistry, Physics, Agri-Science,**

* **Modern Business in San Fernando –** typing, accounts and principle of business
* **Restaurant Etiquette `08–** with Lucy Oddly

**Ministry of Science and Tertiary Education `05**

Computer Literacy and Microsoft Advance

**The Retraining Programme `07**

Computer Repairs and Life Skills with **Garth Sobers**

M.U.S.T/Metal Industry '09-'11

Masonry - Level 1&2

Life Skills with **Rohini Beharry**

**Precept exam - Grade B**

**2013**

**Recommenders**

Hazel Marchan – Security – Couva – 368-3877

Daniel Boynes – Lawyer – Chin Chin – 681-5752